

PRHS MINUTES - 7 July 2016

Attending: Doug Good, Brian Preston, Doug Bond, Tom Sled

Absent: Larry Cochran, Bill Belanger, Rick Long

Meeting opened by the Chair, Doug Good

Minutes of the Previous Meeting 9 June 2016 & Business Arising from the Minutes (Secretary)

- Chair to confirm if we can include the Kingsmill Sail Past and Salute on Sunday 30 August in conjunction with Rev. Takhoee 'blessing of the fleet'
- Chair to follow up on contacting Leeds Transit to obtain a stone for Hanna Park and on the potential incorporation of PRHS
- Secretary to follow up on compiling a list of existing PRHS members and their membership status, and will prepare text for Kingsmill plaque and respond to RLT questions
- motion to accept (Tom) seconded (Doug B.) - Carried
- Note: Due to the absence of the Treasurer, the carry-forward item for Larry to prepare thank you's to Settlers Trek local volunteers, ie, Betsy Walters, Doug Bond, Bill Belanger, Rod Croskery, Jan Bonhomme and the Events Centre...etc will be passed on to him

President's Report (Doug Good)

- Judy Rogers has expressed an interest in serving on the PRHS executive - Tom to approach her about membership and coming to the elections at the AGM on 14 July next week
- Secretary to check PRHS Constitution for proceedings of the AGM and seek file copy of last AGM Minutes

Treasurer's Report (Larry Cochran)

- nil - Treasurer absent

Secretary's Report (Brian Preston)

- tendered bill for Notice of AGM and Presentation in the Review Mirror (\$30.76) - will give to Treasurer for payment

General and New Business

- AGM & Presentation discussion - AGM from 7 - 7:45 pm; Presentation from 7:45 - 8:30 pm - cheese served during presentation; Refreshments (cider, coffee/tea) and Membership drive with application forms available 8:30 - 9:00pm. Discussed format of meeting whereby Chair would open the meeting and outline the agenda, then have Doug Bond chair the Elections naming standing candidates for executive positions with calls for nominations (duly seconded) from the floor to Executive or as Director at Large. After the election, the Chair conducts the

AGM business and outlines what PRHS is about, our achievements such as Settlers Trek, ongoing projects and future plans such as the Scovill Cemetery ; introduces our guest speaker Doug Bond; afterwards introduces Larry Cochrane as our Webmaster mentioning that he will be showing the website and areas of PRHS activity, especially the virtual museum aspect, seeking community involvement/membership during our social gathering with refreshments.

- Secretary proposed new membership fee structure and discussion ensued - 1 year @ \$15, 2 years @ \$25, and 10 years @ \$100. Motion to accept (Doug G.) seconded (Brian) - carried
- PRHS application form will be revised and available at the AGM next week
- Secretary to approach Treasurer to prepare a budget statement for the AGM which will include expense items as follows:

Portland Hall Rental for AGM	\$45
Review Mirror Notice	\$30.76
PRHC incorporation fee	\$65 (estimate)

Motion to Adjourn by Tom -Carried

Next meeting (the AGM and General Meeting) scheduled for 14 July 2016 @ 7 pm in Portland Community Hall

Members requested to add items to following agenda template for next meeting, submit to the Secretary for compilation and printing for the next meeting:

Agenda

- 1) Opening by the Chair - listing of members present/absent
- 2) Reading and Approval of Previous Minutes of Meeting
- 3) Business arising from the Minutes
- 4) Chairman's Report
- 5) Treasurer's Report
- 6) Secretary's Report
- 7) General and New Business
- 8) Next Meeting and Adjournment