

BY-LAW 2010-114

THE CORPORATION OF THE TOWNSHIP OF RIDEAU LAKES

BEING a By-Law to established the Joint Hall Board Sub-Committee being a Sub-Committee of the Municipal Services Committee (Public Works).

WHEREAS the Municipal Act 2001 c.25 Section 130 provides that every Council may pass such By-Laws and make such regulations for the health, safety, morality and welfare of the inhabitants of the Municipality in matters not specifically provided for by this Act as may be deemed expedient and are not contrary to law, and for governing the proceedings of the Council, the conduct of its Members and the call of Meetings;

AND WHEREAS a Municipal Services Committee for the Township of Rideau Lakes was established under By-Law Number 2010-111;

AND WHEREAS the Council of The Corporation of the Township of Rideau Lakes deem it beneficial to the Township, Elected Officials, Staff and to the inhabitants that a Sub-Committee of the Municipal Services Committee (Public Works/Planning/ Community & Leisure Services), which will be known as the Township of Rideau Lakes Joint Hall Board Sub-Committee, be established.

NOW THEREFORE the Council of The Corporation of the Township of Rideau Lakes enacts as follows:

1. That a Sub-Committee of the Township of Rideau Lakes Municipal Services Committee (Public Works/Planning/Community & Leisure Services), known as the Joint Hall Sub-Committee, be established.
2. That the Township of Rideau Lakes Joint Hall Board Sub-Committee will be composed of one Member of Council from each Ward, or their alternate Council Member as attached hereto as Schedule "A" to this By-Law.
3. The Members of the Joint Hall Board Sub-Committee shall hold office for the term of Council appointing them and until their successors are appointed and/or are eligible for re-appointment.
4. Where a Member ceases to be a Member before the expiration of his/her term, Council shall appoint another eligible person for the unexpired portion of the term.
5. The majority of Members shall constitute a quorum.
6. A Township of Rideau Lakes staff person will be Secretary to the Rideau Lakes Joint Hall Board Sub-Committee. The Secretary will keep a record of all minutes of Meetings of the Joint Hall Board Sub-Committee and prepare all Recommendations from the Joint Hall Board Sub-Committee for presentation to the Municipal Services Committee Meeting (Public Works/Planning/Community & Leisure Services).
7. The Joint Hall Board Sub-Committee will submit a copy of their Minutes, from each Meeting, to the Municipal Services Committee (Public Works/Planning/ Community & Leisure Services), who will forward Recommendations to Council for adoption.

8. The Joint Hall Board Sub-Committee will be responsible for:

- Receiving and hearing delegations with concerns relating to Municipal owned halls
- Receiving and reviewing of Minutes from every meeting of each of the nine (9) Local Community Hall Sub-Committees as attached hereto as Schedule "B", namely:
 - Morton Community Hall
 - Crosby Community Hall
 - Chaffey's Lock Community Hall
 - South Elmsley Municipal Complex Hall
 - Portland Community Hall
 - Newboro Community Hall
 - Elgin Municipal Complex
 - North Crosby Community Hall
 - Delta Fire Hall Museum
- Preparation of Recommendations and action listing for the Municipal Services-Committee (Public Works/Planning/Community & Leisure Services) and Council's consideration and adoption.

9. Each of the nine (9) Local Community Hall Board Sub-Committees will be responsible for:

- Establishing a Committee with executive and guidelines
- Responsible for the operation of the hall
- Holding meetings as required, minimum of two (2) per year
- Receiving and hearing Delegations with concerns of Municipal Owned Halls
- Establish bank accounts and accounting system – monthly/annual reports – pay all bills direct (where applicable)
- Responsible for rental of halls/facilities, opening/closing/heat levels
- Responsible for ensuring that the person(s)/party/group who are renting the hall/facilities have the necessary documents signed prior to rental of hall, (Township approved rental agreement) and necessary insurance other than the Township's existing Policy
- Collect fees for hall rental
- Work with the Community & Leisure Services Manager coordinating events and programs
- Responsible for submission to Municipal Treasurer all financial receipts, invoices and bank statements for examination by Township Auditor

10. Each of the nine (9) Local Community Hall Board Sub-Committees will hold fundraising events and will retain the related revenue from Hall use to support recreation at those Halls. Rental revenue will be submitted to the Township and the Township will hold revenues to offset operating costs (Hydro/Electricity).

11. Any excess monies from individual hall rentals, after operating costs (Hydro/Electricity) are paid, shall be placed in reserves on an annual basis, for Capital Projects for individual halls.

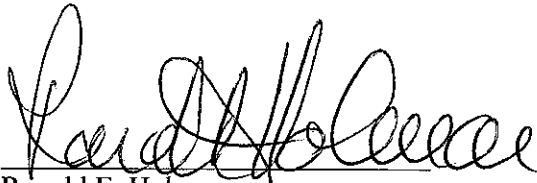
12. The Council of The Corporation of the Township of Rideau Lakes shall be responsible for:

- Paying all hydro and heat costs to the previous year's amount plus an inflationary increase, for each of the nine (9) Local Halls
- Maintenance of Halls to present condition

- Giving approval on all changes to halls
 - Paying for property (land & building(s)) insurance
13. The Council of the Corporation of the Township of Rideau Lakes and the Municipal Services Committee (Public Works/Planning/Community & Leisure Services) will maintain veto rights on all halls, if necessary documents and policies do not meet Township requirements.
14. That Schedule "A" and "B" to this By-Law may be changed from time to time, as deemed desirable by Resolution of Council.

Any previous By-Laws, Resolutions, Motions or Actions of Council that are in contravention of this By-Law are hereby repealed – 2004-10, 2006-133, 2009-41 and 2010-45.

Read a first, second time, this 1st day of December 2010.

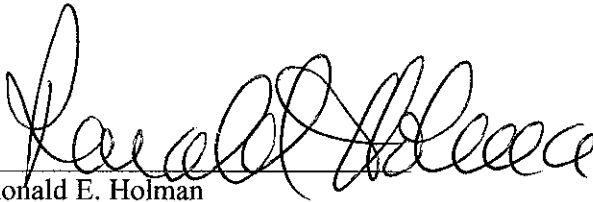


Ronald E. Holman
Mayor




Dianna G. Bresee
Clerk

Read a third time and finally passed this 1st day of December 2010.



Ronald E. Holman
Mayor



Dianna G. Bresee
Clerk

SCHEDULE "A"
TO BY-LAW 2010-114

Appointment of Council Members

Hall Board Sub-Committees
Res #157-2014 - Dec 1, 2014

Bastard & South Burgess	Doug Good Rob Dunfield (<i>Res #132-2017</i>)
Newboro Ward	Cathy Monck
North Crosby Ward	Bob Lavoie
South Crosby Ward	Claire Gunnewiek
South Elmsley Ward	Jeff Banks

**SCHEDULE “B”
TO BY-LAW 2010-114**

Appointment of Committee Members

Hall Board Sub-Committees

~~Chaffey’s Lock Community Hall:~~ Dissolved May 2, 2016 (Res #96-2016)

Crosby Community Hall:

Delta Fire Hall Museum:

Elgin Municipal Complex:

Morton Community Hall:

Newboro Community Hall:

North Crosby Community Hall:

Portland Community Hall:

South Elmsley Municipal Complex Hall:

For Volunteer Appointments, see Clerk’s Consolidated Listing:

[S: Mary Ellen\Committees of Council\Clerk's Listing Board Committees](#)